

**1.0** Welcome and apologies

**Opening and welcome, acknowledgement of Country.**

**Code of conduct – All members adhere to the Code of Conduct for our meetings and are required to abide by it.**

**Attendees –** Aaron Chaplin, Jodie Van Der Zwan, Scott Olney, Dianne Carlshausen, Karen Passmore, Julie Thompson, Bronwyn Muggeridge, Greer Parry, Jovelyn Rogelio

**Apologies / absentees**

Sara Campbell, DJ Wadson, Nigel Arnold, Ainsley Olney, Cid Dare, Cassandra Cutler, Kristy Yew

**Acknowledgement of Country - Aaron**

**Confirmation of agenda**

**Correspondence In & Out – IN:** Bunning's Harrisdale – see General Business

**2.0** Disclosure of interests

Identify real, perceived, or potential conflicts of interest experienced by any member in relation to items on the agenda. These should be raised with the President before the meeting to determine the appropriate way to manage the conflict.

No conflicts of interest were declared in relation to items on the Agenda.

**3.0** Minutes of previous meeting

**Review of previous meeting minutes & signing by President.**

**Actions arising**

No actions arising.

***Minutes*** – Moved Karen Passmore, Seconded Di Carlshausen.

**CARRIED**

**4.0** President's Report

**President's Report.**

- Aaron and Julie went to a P&C appreciation evening with Yaz Mubarakai and the Minister of Education
- Father's Day Stall- last meeting we approved the purchase of items to sell at the Father's Day stall. We will need some volunteers to support the stall.
- Julie is starting to organise donations for the School Disco.

**5.0** Principal's Report

**Principal's report.**

Attached.

**6.0** School Board Report

- The School Board met last term.
- They had the input into the school plan. They looked at the attendance data. Attendance has been interesting as we have quite a number of families travelling overseas. Last year this was accepted due to travel restrictions, however it is now becoming more of an annual occurrence. The board reviewed the school's behaviour expectations. The use of school grounds for the markets to be used in winter was approved and Codestar was approved to use the school facilities to operate classes on Saturdays.
- The process for the OSH provider approved and they will look at the tenders at the next meeting.

**7.0 Treasurer's Report**

**Treasurer's Report**

Scott Olney provided the treasurers report. We currently have \$3233.94 after outgoings and funds raised from the Mother's Day Stall . There are no outstanding bills.

**8.0 Off -Site Canteen Service**

- There have been several parent requests for the school to have a form of Canteen service available Student feedback is also strong on this, with our Year 6 students in particular contributing this idea to our school plan
- We are not able to use the on-site facility for this purpose as we lease the premises to out of school hours care
- Several surrounding schools use a contractor. Julie was at another school and they have a contractor who provides the canteen service
- Aaron explained that we had other priorities in the first year of the school. Every school that Aaron has had experience with has had issues with the canteen, with most closing down due to the canteen not being profitable
- Aaron suggests that we could organise a service for lunch, with online orders
- Currently there is a provider working out of Harrisdale High school that is providing lunches for other schools in the area as well.
- Aaron asked if the P&C would like to put the idea out to the community for feedback or do we just organise for the service to start
- Greer explained how it is working at other schools from her experience. There was some discussion around other options such as Subway and would that be a way of fundraising.

**Motion – The P&C recommends that the school engage an outside contractor to provide a lunch service. Moved Greer Parry Secoded Dianne Carlshausen.**

**ALL IN FAVOUR**

**MOTION CARRIED**

**9.0 Father's Day Stall**

- All of the items for the stall have been ordered, arrived and have been priced.
- The stall is scheduled for the 30<sup>th</sup> and the 31<sup>st</sup> August. 9am– 2.30pm on Wednesday. 9am – 3.30pm on Thursday.
- We need to put out a call for volunteers. Julie will organise volunteers. Bronwyn has volunteered to help and will be available for both days. Greer is available on the Wednesday.
- The school will schedule the classes to visit through the day.
- Aaron discussed the idea of a raffle. We have a few items but maybe not enough for a raffle. Aaron proposes that we still have the raffle, and every child just gets a ticket in the raffle with no payment.
- Discussion about getting cookies again. The cookies didn't gain a lot of profit. There is a good variety of items. The school will promote the stall.
- Scott asked if there was a \$200 float for the Mother's Day stall.

**Motion – The P&C authorises a three hundred dollar cheque to be drawn for a Father's Day float. Moved – Karen Passmore. Second Greer Parry.**

**ALL IN FAVOUR**

**MOTION CARRIED.**

<b>10.0</b>	<b>Disco</b>
	<ul style="list-style-type: none"> <li>• Disco will be Friday 15<sup>th</sup> September.</li> <li>• DJ – Julie would like to investigate other options for the next disco. Julie will look into appropriate DJs for disco. The previous DJ was \$400 for 3 hours.</li> <li>• Food and Drinks – Woolworths are going to support with some donations for food. If anyone else knows anyone who could contribute, please let Julie know. Last year we did lollies, chips, drinks. Discussion about whether we have hot food options, members felt that we should just continue with snack food.</li> <li>• Aaron suggested that the donation from Specsavers could be acknowledged at the Disco. Will have naming rights as the Sepcsavers Disco</li> <li>• Discussion about how to have parents involved without having them crowding the children on the dancefloor.</li> </ul> <p><b>Motion: That the P&amp;C authorise up to \$1500 for items required for the disco on 15<sup>th</sup> September. Moved Bronwyn Muggeridge. Seconded Scott Olney</b></p> <p><b>ALL IN FAVOUR</b> <span style="float: right;"><b>MOTION CARRIED</b></span></p>
<b>11.0</b>	<b>Other Business</b>
	<p><b>Harrisdale Bunnings, have sent an email to let us know that there is availability for Sausage Sizzles.</b></p> <p>Scott has had experience with Sausage sizzles in the past. Aaron has had experience with making profit when food was donated.</p> <p>Decision to discuss further at the next meeting.</p>
<b>Next Meeting</b>	
<b>Tuesday 12<sup>th</sup> September 2023, 6.00pm</b>	
<b>13.0</b>	<b>Roundtable evaluation</b>
	We discussed lunch options and organised fundraising events in the next couple of months.
<b>14.0</b>	<b>Meeting close</b>
	Meeting closed at 7.07pm

# PRINCIPAL'S REPORT P&C MEETING 1<sup>st</sup> AUGUST 2023



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## Swimming

- Thank you once again to the P&C for the subsidy for swimming lessons this year;
- We had a very high participation rate, approximately 98% of students;
- 6 weeks of swimming was a marathon, and resulted in some events having to be rescheduled into Term Three, which has made for a busy start;
- Lessons are booked for 2024 already, with Junior students going to Stateswim Canning Vale, and Senior students to Cockburn ARC.

## Riva Day

- A wonderful celebration
- Enjoyed generous support from parents and community
- Was extremely well attended
- Looking to expand this next year, and tweak a few areas to give the due reverence to the student work
- Thank you to all in our school community

## Air Conditioning for Undercover Area

- Begun the process of seeking quotes
- Not within the scope of works that would be funded by Department, who suggested feasibility study – will proceed to quote stage
- May be largely funded through income from the school use agreement
- Would still be something positive for the P&C to consider contributing to, once more details are known

## School Growth

- In preparation for the 2024 school year, a further 5 modular classrooms will be added to the school site
- Three of these are on the master plan, with development approval and will be located outside of the library
- The other two will be located outside of Block 4
- This should be the school close or at it's full built and expanded capacity
- Currently managing enrolments processes for 2024

## School Camp (Year 5/6)

- Planning is well underway, and parent information session was held earlier this week
- Camp is in Week 1 of Term Four for Year 5/6 students
- The school has subsidised the cost by 1/3 and it may be something the P&C considers to support with a donation

## Faction Athletics

- Planning and training is in full swing for our Faction Athletics Carnival
- The school has organised a lunch order (pre-order) package from Subway, which includes choice of sub, drink and cookie. Pre-orders will be sent home soon
- Should also have a coffee van, and potentially an icecream van (or two)