

1.0 Welcome and apologies

Opening and welcome, acknowledgement of Country.

Code of conduct – All members adhere to the Code of Conduct for our meetings and are required to abide by it.

Attendees – Aaron Chaplin, Jodie Van Der Zwan, Scott Olney, Dianne Carlshausen, Karen Passmore, Julie Thompson, Cassandra Cutler, Kristy Yew, Bronwyn Muggerridge.

Apologies / absentees

Sara Campbell, DJ Wadson, Nigel Arnold, Ainsley Olney, Cid Dare.

Acknowledgement of Country - Jodie

Confirmation of agenda

Correspondence In & Out –

Children's crossings and road safety committee letter.

2.0 Disclosure of interests

Identify real, perceived or potential conflicts of interest experienced by any member in relation to items on the agenda. These should be raised with the President before the meeting to determine the appropriate way to manage the conflict.

No conflict of interests

3.0 Minutes of previous meeting

Review of previous meeting minutes & signing by President.

Actions arising

No actions arising.

Minutes of meeting held 28th February 2023 were declared an accurate and true record of the meeting.

Moved Karen Passmore – Seconded Scott Olney

4.0 President's Report

President's Report.

Our focus at the moment is the Mother's Day Stall.

5.0 Principal's Report

Principal's report.

Attached.

6.0 School Board Report

The School Board met last term. They reviewed and approved the Annual Report. Discussion and input into the school plan was deferred due to several Board Members being absent. The Board approved the Mobile Phone and Electronic Devices Policy. There was a staffing, building and finance update.

7.0 Treasurer's Report

Treasurer's Report,

Current balance – \$2 251

We are expecting a big cash boost after Mother's Day stall.

Still have \$110 bill for affiliation with WACSSO – to be actioned.

Invoice to be raised and paid for the \$50 donation to 2022 Graduation Award.

Something to consider is to register for GST exemption.

8.0	Mother's Day Stall
	<ul style="list-style-type: none"> We are all set to go for tomorrow and Thursday. We have some volunteers for Thursday after 4pm to pack away. Children can choose 2 -3 items. We have Ainsley helping tomorrow and Bronwyn, Tegan and Ashton helping to run the stall over the next two days.
9.0	Piara Waters Markets
	<p>City of Armadale, will not allow the markets to be run on the oval during winter. Aaron has offered for the markets to be held in the school grounds. Question – do we get any compensation for having the markets at the school? The markets have provided a donation to the school/P&C in the past and they may do so as part of this arrangement, however it is more about developing a sense of community. They have offered for the P&C to have a free stall at any time. Suggestions that we could run a sausage sizzle, or a raffle to fundraise.</p> <p>Awaiting approval from City of Armadale, and Department of Education Commercial Services for the use of school grounds for this purpose.</p>
10.0	Father's Day Stall
	<p>Dianne has suggested that we may like to put in a order for Father's Day items sooner rather than later. When ordering Mother's Day items, we missed out on some items as they had sold out. The stall is scheduled for 30th and 31st August. Our next meeting won't be until 1st August which will be too late to order.</p> <p>Motion – That the P&C authorises expenditure for fundraising stock to be purchased for the Father's Day stall to a value not to exceed \$3000</p> <p>Moved -Kristy Yew 2nd – Cassandra Cutler All in favour Motion Carried</p>
11.0	Swimming Lessons
	<p>Swimming is more expensive this year due to having to run over 6 weeks. The bus supplier has given us a lower price. This year families are paying \$60 per student, to get to that amount we have to subsidise the fees by a total of \$2 500.</p> <p>The school is asking for the P&C to donate \$1 000 towards the cost of swimming, the school will contribute \$1 500 which means that the swimming cost is about \$5 cheaper per child.</p> <p>Motion: That the Riva P&C donate \$1 000.00 to Riva Primary School to subsidise Interm Swimming Lessons.</p> <p>Moved - Bronwyn Muggerridge Second Karen Passmore - All in favour Motion Carried</p>
12.0	Other Business
	No other business
Next Meeting	
Tuesday 1st August, Term Three, Week 3	
13.0	Roundtable evaluation
14.0	Meeting close
	Meeting closed at 5.07pm

PRINCIPAL'S REPORT P&C MEETING 9th MAY 2023



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Smooth Term Two

- It was a great, smooth start to the term, with all classes fully staffed, and a steady stream of enrolments;
- Students numbers are currently 639, and growing;
- Projected numbers for 2024 are approximately 730 – this will require further transportable classrooms to be installed, and we have commenced this process.

P&C Achievement Morning Teas

- Thank you to the P&C (and staff) for this initiative – they have been quite well received, and the students and families really seem to value them;
- It's a positive way to acknowledge and celebrate our value of Achievement;
- It's also a nice way to build the visibility and relevance of the P&C, and I acknowledge Julie's efforts in building the membership.

Swimming

- Organisation is taken care of. We have had to take 3 x 2 week series due to student numbers, and that State Swim has other bookings which make the pool unavailable until 11.00am daily;
- This is both positive and negative, meaning that we can still manage to run the entire school program simultaneous to swimming, but overall, there are six weeks of disruption, additional staffing costs and shift of focus;
- We will need to put in our preferences for 2024 in the next week or so, and may need to look at either a different venue, or splitting the school across the year or other options. It would not be physically possible to accommodate Riva numbers at State Swim in 2024.

Crosswalk

- Outcome notification was notice of deferral. The Road Traffic Unit found Riva Entrance to not be suitable for a crossing due to lack of space, limited sight lines. The deferred and encouraged the school to consider other crossing sites;
- Following the last P&C meeting, we traffic surveyed Nicholson Road. In the hour survey, there were over 1500 vehicle movements, exceeding the 200 required. There were however only 3 Primary-school aged children crossing (below the 20 required). Of the 3 crossing, one was from another primary school, one was an accompanied Riva student, and the other a pre-school child, also accompanied, assumed to be of school age. Nicholson Road is far from the required numbers for a crossing;
- We are also checking and counting on Novelli Parade and Terracina. At this time, Novelli Parade has turned up strong numbers for AM surveys;
- Will continue to work on this.