

RIVA PRIMARY SCHOOL PILOT GROUP MEETING MINUTES



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RIVA PRIMARY SCHOOL PILOT GROUP

Minutes of Meeting No. 7 / 2021 - Wednesday 27th October 2021

1.0 Uniform Updates

- All items signed off at the previous Pilot Group meeting have now moved into production;
- Lowes have informed us, that both unfortunately, and fortunately, the Riva PS store location will have to be Maddington as the Armadale store cannot accommodate our stock or demand. Lowes have just signed a lease on the adjacent shop in Maddington and will expand to a superstore. The Riva PS uniform will be sold from Lowes Maddington;
- The winter uniform samples were shown to the school in the past two weeks. The puffer vest was approved from photo only and looks amazing. The jacket and jumper samples were of high quality, but the teal colour was electric blue and clashed with our logo. Swatches are coming to substitute the teal band in the jacket and jumper which will most likely be grey (still within the Riva palette) or white, as per the original designs;
- The summer uniform should be in stock by December. The Winter uniform may arrive in the first quarter of 2022. Delays in shipping due to world circumstances are beyond our control, and if flexibility is needed in our first days or weeks, this is absolutely fine. We're working hard with Lowes to get the stock into the store as soon as possible;
- Our first 20% off discount day will be in March of 2022 - we'll encourage parents to purchase just the minimum start-up (hopefully in December) to make the most of the discount day - this should coincide with availability of the entire uniform range. If for any reason the winter uniform is delayed, the 20% discount will be applied to those items when they become available (within a specific timeframe);
- The sample of the school hat was shown at the meeting and approved for production. The school will purchase and provide a hat free of charge for every student who commences in 2022;
- The Riva PS draft dress code is on the school website - it is designed to give clear guidelines, be gender neutral and flexible. When the school has established our School Board the final dress code will be endorsed through community consultation.

2.0 Voluntary Contributions, Fees and Charges

The draft schedules of voluntary contributions, fees and charges for Kindergarten and Pre-primary to Year 6 were provided to Pilot Group members prior to the meeting.

Motion: *The Riva Primary School Pilot Group set the voluntary contribution to be requested in 2022 for Kindergarten students to be \$60.00 per child for the year.*

Moved: Pippa Casey, Seconded Shweta Jain.

CARRIED

Motion: *The Riva Primary School Pilot Group set the voluntary contribution to be requested in 2022 for Pre-primary to Year 6 students to be \$60.00 per child for the year.*

Moved: Shweta Jain, Seconded Pippa Casey.

CARRIED

Motion: *The Riva Primary School Pilot Group approve the schedules of maximum fees and charges which may be requested for Kindergarten and Pre-primary to Year 6 students for 2022 as presented at this meeting.*

Moved: Pippa Casey, Seconded Shweta Jain.

CARRIED

3.0 Personal Items Lists

Pilot Group members were provided with the drafts of the Kindergarten - Year 6 personal Items lists for review prior to the meeting.

- Aim for minimising cost where possible;
- No text books or subscriptions on the lists;
- No BYO or technology devices requested;
- Wherever there is a possibility of combined classes, lists have been maintained as similar across those year levels;
- The recommended supplier is Ziggies, though parents are free to purchase from any supplier of their choice;
- Minor clarification added to one item denoting its use for Art;
- Brief discussion on wind-up crayons versus other options.

Motion: *The Riva Primary School Pilot Group approve all personal Items lists for Kindergarten to Year 6 in 2022.*

CARRIED

5.0 Draft Behaviour Support Policy and Procedures

This Agenda item will be carried over to a future meeting due to time pressure of upcoming Culture Café.

6.0 Updates

- Teaching staff appointments are completed up to our current enrolment;
- Speech Pathologist and Occupational Therapist have been appointed;
- Currently in the recruitment process for Education Assistants, School Psychologist and School Officer;
- Will soon be advertising for cleaners;
- School leadership team will be doing a site inspection next week and should have updated information about handover date and process;



- Staff induction days are being held in late November. An invitation will be made to Pilot Group members to attend and participate on a voluntary basis;
- Parent / family / student meetings are currently being booked for 10th and 11th November - details emailed to all enrolled families;
- Kindergarten parent information session will be held on Wednesday 1st December. Kindergarten students will also have in-class orientation sessions at our North Harrisdale Home in December. Details will go to all Kindergarten families soon;
- Further orientation and transition activities are being planned. There was a discussion on the need and value of play-dates or activities in our local community for Riva students - there was a strong enthusiasm expressed at the meeting - we will work with the community on what they would like to see and get some dates happening.

7.0 Meeting Close

There being no further business, Aaron thanked all members for their attendance and declared the meeting closed at 5.55pm.

8.0 Next Meeting

Wednesday 1st December 2021, 5pm, North Harrisdale Primary School

