

FORRESTDALE SOUTH EAST PRIMARY SCHOOL
(planning name)
PILOT GROUP

Minutes of Meeting No. 4/ 2021 – Wednesday 2nd June 2021

1.0

Welcome and apologies

Present: Shrikant Tawani, Glen Seiler, Greer Parry, Aaron Chaplin, Pippa Casey, Christine Dyson, Erin Parry, Maria Muriakose, Hannah Carson, Yogesh Dalavi

Guests: Dianne Carlshausen, Evelyn Twine, Jacinta Lydiate, Shae Welch, Tash Zakhour, Ross Nicholaidis

Apologies: Ancil Kappen, Ashleigh Currie, Monika Sagi, Shweta Jain

2.0

Faction Names, Values and Motto

Faction Names

- The Pilot group were presented with five options of faction name groups, each reflecting the theme of "Water / Waters"
 - **One: Water bodies:** Argyle (lake), Swan (river), Beeliar (wetlands, also indigenous name for the land area), Nara (Noongar name for the Indian Ocean)
 - **Two: Swan River and its' tributaries:** Swan, Yilgarn, Mortlock, Lockhart
 - **Three: Noongar language for water bodies:** Pinjar (swamp/lake), Keipa (water/fresh), Wardan (ocean/sea), Darbal (estuary)
 - **Four: Major rivers of WA:** Fitzroy (northwest), Gascoyne (Midwest), Murray (southeast), Swan (metro).
 - **Five: Local waters:** Harris, Forrest, Piara, Beeliar
- The Group discussed relative merits of each selection. Options two and four were eliminated immediately due to lack of support in the group
- Option five was considered too similar to several local schools
- Options one and two were the most strongly supported, incorporating both the water theme, and inclusive of Noongar language where possible
- The final two options were submitted for vote by the pilot group
- The vote for Option 1 was supported by a majority of Pilot Group members and it was therefore not necessary to submit any other options for voting.

Resolved: *That the Factions of Forrestdale South East Primary School (planning name) be named Argyle, Swan, Beeliar and Nara.*

CARRIED BY MAJORITY

Faction Name / Faction Colour Matching

- Due to time constraints, there was not opportunity to workshop which faction colour would be matched with each new faction name;
- This exercise will be converted to an online form for each member to suggest the colour and name matches. This will then be reviewed at the next meeting.

Action: Pilot Group Members to complete online Microsoft Form.

Motto and Values

- Several possible mottos have been developed for the review of the Pilot Group. These are included on the accompanying slide presentation. These were not presented due to time constraints at this meeting.

- In addition, a further set of possible values to complement our agreed values of Respect and Inclusion have been scoped based on the community forum and survey data. Pilot Group members are asked to also review these and select one or two values from this group to join Respect and Inclusion.

Action: Pilot Group Members to complete online Microsoft Form.

3.0 OSHC Presentation – Camp Australia

- Evelyn Twine presented the proposal from Camp Australia to provide OSHC for Forrestdale South East Primary School (planning name);
- The aggregated data from the presentation and tender document has been compiled into a matrix for Pilot Group Members to review (accompanies minutes of meeting);
- Pilot Group Members are asked to complete their ranking of recommended vendor on Microsoft Forms.

Action: Pilot Group Members to complete online Microsoft Form.

4.0 OSHC Presentation – The Y

- Jacinta Lydiate and Shae Welch presented the proposal from The Y to provide OSHC for Forrestdale South East Primary School (planning name);
- The aggregated data from the presentation and tender document has been compiled into a matrix for Pilot Group Members to review (accompanies minutes of meeting);
- Pilot Group Members are asked to complete their ranking of recommended vendor on Microsoft Forms.

Action: Pilot Group Members to complete online Microsoft Form.

5.0 School Uniform Revisions and Selections

- Following the selection of Lowes as the uniform supplier for Forrestdale South East Primary School (planning name), initial designs were sent for first revisions;
- A new set of artwork was provided for the Pilot Group to select the top design in each group to go forward into sampling stage;
- Artwork is provided as an attachment with the Minutes of Meeting;
- Polo Shirt: The Pilot Group selected Option 2. Recommendation to reduce the amount of teal in this design by increasing the weight of the black band on the shirt;
- Dress: The Pilot Group selected Option 5. Recommended that this dress return to the initial artwork colour scheme which was red, in keeping with the polo shirt, and adding a unified look across the school;
- Jacket: The Pilot Group selected Option 2. Recommendation to reduce the teal in this garment.
- Hat: The Pilot Group selected Option 2, black hat with red piping. The school will not be having reversible faction hats, as this reduces the number of uniform lines by six.
- Skort: The Pilot Group selected Option 1 (subsequently confirmed that we will in fact receive both options in the standard line);
- Outers/Bottoms & Accessories: No change required;
- Faction shirts: discussed that initial concept was suggested to remove the arrows / motif. Recommended that this be kept in signalling the movement of water / water theme. Faction names may be added to the back of the shirt running over the line of the artwork;
- School to pass feedback to Lowes in order for production of the first sample set to commence. It is hoped samples are able to be presented either at the next meeting, or the first meeting of Term Three.

6.0 OSHC Presentation – TheirCare

- Tash Zakhour presented the proposal from TheirCare to provide OSHC for Forrestdale South East Primary School (planning name);

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www.forrestdaleseps.wa.edu.au
e: forrestdalese.ps@education.wa.edu.au
t: 0476 077 631

- The aggregated data from the presentation and tender document has been compiled into a matrix for Pilot Group Members to review (accompanies minutes of meeting);
- Pilot Group Members are asked to complete their ranking of recommended vendor on Microsoft Forms.

Action: Pilot Group Members to complete online Microsoft Form.

7.0

OSHC Presentation – OSHClub

- Ross Nicholaidis presented the proposal from OSHClub to provide OSHC for Forrestdale South East Primary School (planning name);
- The aggregated data from the presentation and tender document has been compiled into a matrix for Pilot Group Members to review (accompanies minutes of meeting);
- Pilot Group Members are asked to complete their ranking of recommended vendor on Microsoft Forms.

Action: Pilot Group Members to complete online Microsoft Form.

8.0

OSHC Provider Recommendation

Due to the time constraints of the meeting and the amount of detail and deliberation required, the proposals from each of the OSHC vendors are being compiled into a matrix highlighting the key metrics for comparison.

Pilot Group members are asked to review the document and consider:

- Which is most focused on the benefit to / experience for the children
- Locally based
- Experience
- Alignment with the values and mission of Forrestdale South East Primary School (planning name) – i.e. inclusive, respect and community
- Affordability for parents and ease of use, terms and conditions
- Financial arrangement for school

Action: Pilot Group Members to complete online Microsoft Form ranking the four proposals from OSHC providers.

9.0

Updates / next meeting

IPS Outcome and next steps

- The Director General notified the school on 24th May of our confirmation of IPS status (copy of letter accompanies Minutes);
- This is fantastic recognition of the strength of our Pilot Group and community processes and involvement;
- As noted in the letter, a Pilot Group representative will need to accompany the Principal for the training for IPS in Term Four of this year

Naming of school

- The documentation for naming the school was submitted on 6th May
- It is possible that the school name may be announced imminently. Once this occurs, we will begin the process of transitioning to the new name and brand
- This also sped-up the letter-box drop to shed as much printed material in the name of Forrestdale South East Primary School as possible.
- The announcement will be by simple press release from the Minister's Office, and will come without prior notice.

Enrolments

- The school has just passed 130 enrolments for next year. As the number of enrolments increases, community consultation will become more targeted to involve the students and families who are directly involved with the school through enrolment, as well as our broader community engagement.

Community Forum

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- We intend to hold another community forum either late this term, or early next term. We will schedule this once the school name has been announced, in order to be able to discuss broader matters such as logo, uniform and colours in the forum, all of which are tied to the school's name.

10.0

Meeting Close

There being no further business, Aaron thanked all members of the Pilot Group for their attendance and declared the meeting closed at 6.45pm

11.0

Next Meeting

Wednesday 30th June 2021, 5pm, North Harrisdale Primary School.